

Minutes of the Meeting of Staverton Parish Council Staverton Village Hall

Tuesday 7th October 2025 – 7:30pm

PRESENT: Parish Councillors: D Blackmore (DB - Chairperson), J Golding (JFG), J Granfield (JG), H Lindsay (HL), T Moriarty (TM), S Parrish (SP), C Hastie (WNC), S Porter (Clerk) and 8 members of the public

1. OPENING PROCEDURES

- 1.1 Chairperson's Announcements - All were advised that the meeting is being recorded, and to adhere to the Code of Conduct. Any correspondence sent outside the meeting should be copied into the Clerk and Chairperson, as per Terms of Reference.
- 1.2 Co-Option of Parish Councillor – Two applications were received for the councillor vacancy following the resignation of Sarah Dalke. It was proposed by DB that the voting be undertaken in private, seconded by SP and with 5 votes in favour, and 1 vote against (TM). Carried. AJ Duncan was duly co-opted on to the PC and the Acceptance of Office will be signed at the next meeting along with completing the Register of Interests.
- 1.3 Acceptance of Apologies for Absence – S Thomas (ST), R Frost (WNC),

2 GOVERNANCE

- 2.1 Declaration and nature of interest - Nil
- 2.2 Consideration of dispensation requests received – Nil

3 MINUTES

- 3.1 Approve minutes of PC Meeting held on Tuesday 2nd September 2025 – It was proposed by TM that the minutes are approved as an accurate record of the meeting, seconded by HL and all voted in favour. The minutes will be signed and dated by the Chairman.

4 OPEN FORUM - The public will be invited to speak at the discretion of the Chairperson and as long as time permits.

5 REPORTS FROM WEST NORTHANTS UNITARY COUNCILLORS (C Hastie)

- 5.1 Monthly WNC Update – S106 monies are being chased for the proposed bus service to the new developments to include Staverton village. The grass cutting on the Daventry Road is still not sorted; any fly-tipping problems which remain outstanding can be escalated to Charlie Hastie for attention.

6. BUSINESS

- 6.1 CIL Monies – Nothing to discuss.
- 6.2 Staverton Neighbourhood Development Plan – SP will make contact with Jane Parry (WNC) to arrange an Open Meeting with the parish. A suggested date of Saturday 8th November was proposed and the date confirmed available with the Village Hall. TM advised that Staverton Park Hotel could be considered as an alternative venue if necessary.
- 6.3 Parish Magazine – A draft version prepared by ST was circulated for all to view. The printing was discussed, along with the offer from an anonymous donor to assist with the costs. Advertising slots could be sold to local businesses. Defer to November.
- 6.4 Budget Review - 2025/26 – TM presented the 6 months income and expenditure figures since April 2025 to show that the PC finances are on track with currently no overspend.
- 6.5 Hedge/Trees overhanging Back Side Footway & affecting Street Lighting – The tree trimming has been undertaken by JG and Simon Russell. JG will discuss if this could be a three monthly regular visit from Simon to keep the growth under control around the street light.

- 6.6 NCALC 78th Annual Conference – 4th October 2025 – This was a really good event and TM provided an overall summary and circulated to all councillors. This will be posted on the website for information purposes.
- 6.7 Nomination of Trustees to the Staverton Relief in Need charity – It was proposed by HL, seconded by DB that JFG be appointed as a Trustee to the charity. JFG proposed that SP be appointed as a Trustee to the charity, seconded by DB and all voted in favour.
- 6.8 Parish Paths Warden Vacancy – No interest, continue to advertise.
- 6.9 NCALC - Biodiversity Grant Scheme – ST has sent in the grant application for a Community Orchard in the Playing Field for the sum of £1,520. An update will be provided at the next meeting.
- 6.10 Meeting Recordings and AI Transcripts – There is recording and transcription technology which is available to use and this will be trialled by SP. The meeting recordings can be uploaded to the website using a YouTube link. This item can be removed from the agenda.
- 6.11 St Mary the Virgin Church - Clock Repairs – There are large sums of money involved for the repairs and it is hoped that some fundraising will be taking place by the Church. Quotes are currently being obtained,
- 6.12 Playing Field – Land Registration – It was proposed by SP that JFG proceeds with registering the title of the Playing Field in the name of the PC, seconded by JG and all voted in favour. The £250 registration fee was approved by all.
- 6.13 Parish Allotments – The allotments are all in use and all tenants have paid the annual rent. Two new tenants have joined in September 2025; one of these has requested permission for a shed to be erected, which has been approved.
- 6.14 MP Agricultural Forum – Friday 17th October 2025 (Lamport Hall) – TM to attend and will update the PC at the next meeting.
- 6.15 WNC – Potential new sites for installing Charging Points for Electric Vehicles – There is nowhere suitable in the village as parking is already an issue, this will be advised to WNC. Remove from agenda.

7. CLERK'S CORRESPONDENCE

- 7.1 Parish Councillor – Code of Conduct Training Session – Tuesday 25th November 2025 – Noted.
- 7.2 Immediate Justice Programme from the OPFCC – Circulated to all, TM to make contact with the team regarding the siding out of the path along Back Side and will report back in November.
- 7.3 Annual Parish Conference – Thursday 23rd October – TM will attend and report back at the November meeting.

8. PC REPRESENTATIVE UPDATES

- 8.1 Vehicle Activated Signs (S Evans) – All working fine.
- 8.2 Highways (TM)
- 8.2.1 20mph Speed Limit Order (Village) – This order is out for re-consultation.
- 8.2.2 40mph speed limit – Daventry to Staverton (A425) – This request has been turned down by Highways. TM will continue to pursue.
- 8.2.3 Warning signs for horses – The horse warning signs have been requested from Highways.
- 8.2.4 A425 Road Crossing at Malabar/Drayton Lodge – This will be put in place by the developers.
- 8.2.5 Condition of path along the A425 for Cyclists – Pressure is being put on Highways to improve this pathway from Staverton to Daventry.
- 8.2.6 Daventry LCWIP – Decisions will be reached by April 2026 on the projects included. Northampton Railway Station is due to be improved.
- 8.2.7 Malabar Buses (S106) – As discussed under WNC reports earlier.
- 8.3 Playing Field (Denise & Bruce Blackmore) – The front hedge is being sorted; many thanks will be given to Simon Russell with assisting. The new whips will be delivered in November for planting. The oak tree which was donated in the Playing Field from the developers has died and this will be replaced.
- 8.4 Street Lighting (JG) – Street Light No 1 is remaining on 24/7. With Zeta Technology now in administration, quotes will need to be obtained, along with finding out about the remaining warranty for the street lamps.

- 8.5 Police Liaison (TM) – Nothing to report.
- 8.6 Rights of Way (JFG)
8.6.1 Application for Diversion Order (FD6, FD7 & FD16) – Nothing to report.
- 8.7 Social Media (SP) – The new Facebook link for SPC will be sent out shortly. The Village Hall have requested permission to refurbish the noticeboard on the green by the School. This was approved.
- 8.8 Website (SP) – The website visit counter is still to be added. The website will be reviewed when the renewal notice arrives in April 2026.
- 8.9 Defibrillator (DB)
8.9.1 Replacement Defibrillator – The current defibrillator had a 10 year life, and 8 year warranty which has now expired. There are no longer parts or pads readily available. DB has obtained 3 quotes for a replacement. JG proposed that up to £800 be approved for the new machine, seconded by TM and with 5 votes in favour and 1 abstention (JFG).
- 8.10 Grass Mowing Representative (SP) – Due to the weather conditions, the grass mowing continues. Leicestershire Gardens are now VAT registered, and this will be added to their invoices.
- 8.11 Trees (ST) – The dead tree reported on the Daventry Road is awaiting an arboricultural report by WNC before any removal is approved. Another tree needs an assessment on the triangle outside Colleges in Glebe Lane; the Clerk will report this in on Fix my Street.

9 PLANNING

2025/3772/MAR - Reserved matters application (appearance, layout and scale) for the construction of an access route and associated works for Phase 2&3, pursuant to outline approval DA/2019/0750 (Outline application (all matters reserved except principal means of access to highways) for a mixed use development including up to 1100 dwellings, a 2 form entry primary school, local centre (A1, A2, A3, A4, A5 & D1/D2 including C2/C3 facilities, associated landscaping and demolition works - **Land At Malabar Farm, A425 Staverton Road, Daventry**
SPC have no comments to make

2025/3440/TCA - T1 - Reduction of mature cherry tree. T2 & T3 - Reduction of 2 x young holm oak trees. H1 - Hedgeline to front of properties drive, trim sides and crown lift 2 x holly trees to 3.2m high that are located within hedgeline - **Cedars Cottage, The Orchard, Staverton**
No Objections

10 FINANCE

10.1	Receipts Received		
	T Pearce	Barn Rent	£ 125.00
	HSBC	Interest (September)	£ 6.26
	Various	Allotments x 3	£ 49.00
	WNC	½ Year Precept	£ 7,329.00
Total			£ 7,509.26

10.2 Payments

HL proposed that the following accounts be paid, seconded by JFG and all voted in favour to proceed,

Ref	Payee	Detail	Gross Amount	VAT element	Authority
BACS	Leics Gardens	Grass Mowing x 1 – August 2025	£ 300.00	£50.00	HA1980 s96
BACS	Mrs S Porter	Clerks Net Salary – September 2025 Expenses – September 2025	£ 381.70 £ 13.50		LGA1972 s112
DD	Yu Energy	Street Lighting – September 2025	£ 12.55	£ 0.63	PCA1057 s3
DD	Yu Energy	Street Lighting – September 2025	£ 59.62	£ 2.98	PCA1957 s3

BACS	Parish Online	Mapping Software 2025/26	£ 48.00	£ 8.00	LGA1972 s111
BACS	NCALC	Training Courses x 2 D Blackmore – Appraisal Skills & Rights of Way	£ 78.00	£13.00	LGA1972 s111

10.3 Bank account balances (as at 30.09.25)

Unity Current Account	£ 12,988.05
Unity Deposit	£ 16,312.81 (ring fenced £10,846.72 for CIL)
HSBC Deposit	£ 4,855.75
	£ 34,156.61
(Less October Payments)	£ 821.20

New Current A/C Total £ 12,166.85

Total Funds £ 33,335.41

Meeting Closed: 9:30pm